

## SCHOOL CROSSING GUARDS AGREEMENT for the 2020-2021 SCHOOL YEAR

THIS SCHOOL CROSSING GUARDS AGREEMENT made this \_\_\_\_\_ day of \_\_\_\_\_  
\_\_\_\_\_ 2020 by and between the CITY OF YORK, hereinafter designated "City," the  
School District of the City of York, hereinafter designated "School District", WITNESSETH:

**WHEREAS**, the City is a third-class city organized and existing under the laws of the Commonwealth of Pennsylvania and has its principal place of business at 101 S. George St., York, PA 17401;

**WHEREAS**, the School District is a second-class school district organized and existing under the laws of the Commonwealth of Pennsylvania and has its principal place of business at 31 North Pershing Ave., York, PA 17401;

**WHEREAS**, pursuant to Pennsylvania law (53 P.S. § 37010), upon the request of the board of school directors of a school district, the city council of a city may appoint school crossing guards who shall have the duty of controlling and directing traffic at or near schools and who shall be in suitable and distinctive uniform (a true and correct copy of 53 P. S. § 37010 is attached hereto as Exhibit "A");

**WHEREAS**, some time ago, the Board of School Directors of the School District requested the City Council of the City to appoint various school crossing guards;

**WHEREAS**, on February 19, 2002, the City Council of the City passed Ordinance 6-2002 which created an Educational Service Agency to operate exclusively for the purpose of providing services to the School District in the nature of protection of students at intersections within the City and the School District (a true and correct copy of Ordinance 6-2002 is attached hereto and marked Exhibit "B"); and

**WHEREAS**, pursuant to 53 P.S. § 37010 and City Ordinance 6-2002, the City has been employing school crossing guards to control and direct traffic at or near schools and at areas identified by a designee of the City police department and the Superintendent of the School District or his or her designee; and

**NOW THEREFORE**, with the foregoing recitals and Exhibits being incorporated herein and deemed an essential part hereof, and in consideration of the premises and of the mutual promises, covenants and undertakings set forth in this Agreement, and for other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged by each of the parties hereto, the parties hereto, each intending to be legally bound hereby, covenant and agree as follows:

1. Hiring Of School Crossing Guards. The City is responsible for providing school crossing guards to control and direct traffic and pedestrians at or near schools. A representative of the Police Department of the City and the Superintendent of the School District, or designee, shall identify the areas requiring a school crossing guard.

School crossing guards may be employees of the City or employees of a third-party vendor (hereinafter "Contractor") with which the City has contracted to provide

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school crossing guards services. School crossing guards that are employees of the City shall be subject to the provisions of 53 P.S. § 37010 and City Ordinance 62002. Said Crossing Guards shall be supervised by the City of York Chief of Police, or designee. No school crossing guard, whether employed by the City or Contractor, will ever be considered an employee of the School District.

School crossing guards that are employees of the City may be appointed/hired by the City as full-time school crossing guards, part-time school crossing guards, and substitute school crossing guards.

School crossing guards shall be paid for one hour and thirty minutes (1:30) in the morning and one hour and thirty minutes (1:30) in the afternoon. The hourly rate range may be changed, from time to time, by the City and the hours may be changed, from time to time, by mutual agreement between the City and the School District.

The City may engage a Contractor to manage operations and provide school crossing guard services. The Contractor will provide personnel equipped and trained in appropriate procedures for crossing pedestrians in marked crosswalks. Such contractor is an independent contractor and the contractor crossing guards to be furnished by it shall at all times be its employees and not those of the City. The Contractor also agrees to maintain communication with the designated schools to maintain proper scheduling.

The Contractor at all times provide worker's compensation insurance covering its employees and shall provide and maintain liability insurance for the Contractor Crossing Guard activities. The Contractor will provide the City of York a Certificate of Insurance naming the City and its officials, officers, and employees as an additional insured. Such insurance shall include commercial general liability with a combined single limit of not less than \$2,000,000.00 per occurrence and in aggregate for property damage and bodily injury. Such insurance shall be primary with respect to any insurance maintained by the City and shall not call on the City's insurance contributions. Such insurance shall be endorsed for contractual liability and personal injury and shall include the City, its officers, agents, employees, and interest of the City as additional insureds. Such insurance shall not be canceled, reduced in coverage or limits or non-renewed except after thirty (30) days written notice has been given to the designee of the City.

The Contractor will be paid for services rendered pursuant to this Agreement. The City shall be responsible for fifty per cent (50%) of the cost and the School District shall be responsible for fifty per cent (50%) of the cost.

The City/Contractor shall not appoint any individual as a school crossing guard or Contractor Crossing Guard, who:

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- A. Has ever been convicted of any offense under 24 P.S. § 111 1. (e) and any amendments thereto. A copy of the current 24 P.S. §1-111. (e) is attached hereto, made a part hereof, and marked Exhibit "C".
- B. Has been named as a perpetrator of a founded report or is named as the individual responsible for injury or abuse in a founded report under the Child Protective Services Law, 23 Pa. C. S. A. § 6355 (b) and any amendments thereto. A copy of the current 23 Pa. C. S. A. § 6355 (b) is attached hereto, made a part hereof, and marked Exhibit "D".

In addition, the School District may, from time to time, by written notice to the City, add additional criminal convictions and conduct which would prohibit an individual from being appointed as a school crossing guard.

If an appointed and employed school crossing guard or Contractor Crossing Guard is charged with any of the above offenses or violates the Child Protective Services Law (as set forth in 1. A. here of), or is charged with any additional criminal conduct, or engages in conduct, which the School District has provided written notice of to the City, such school crossing guard shall be immediately removed as a school crossing guard or Contractor Crossing Guard.

2. City Responsibilities. The City shall have the following responsibilities under this Agreement and during the time that this Agreement is in effect:
  - A. The appointment and employment of an adequate number the school crossing guards;
  - B. The handling of payroll for the school crossing guards;
  - C. Provide each school crossing guard with the required equipment and distinctive uniform and attire;
  - D. Provide each school crossing guard the necessary training to act as a school crossing guard;
  - E. Obtain from each school crossing guard applicant, prior to or simultaneous with the appointment and hiring of each such school crossing guard, a criminal history record information report (24 P.S. § 1-111) and an official clearance statement from the Pennsylvania Depart of Public Welfare (23 Pa. C. S. § 6355 (a)); and
  - F. To have a representative of the City Police Department meet with the School District's Superintendent, or his or her designee, from time to time, to identify the areas where school crossing guards are necessary.
3. School District Responsibilities. The School District shall have the following responsibilities under this Agreement and during the time that this Agreement is in effect:
  - A. To have the School District's Superintendent, or designee, meet with a representative of the City Police Department, from time to time, to identify the areas where school crossing guards are necessary.

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- B. To reimburse the City 50% of any and all costs for the school crossing guards, which sum shall be paid at the time or times as agreed upon between the City and the School District.
4. Termination. This Agreement shall remain in effect until the end of the 2020 – 2021 school year or until such time as it is terminated, whichever is earlier. This Agreement may be terminated at any time by any party giving the other party three (3) months prior written notice. In the event of such written termination notice by any party hereto, this Agreement shall terminate on the date specified in such notice. Each party hereto shall be responsible for its respective responsibilities up to and including the termination date.
  5. Situs. This Agreement shall be construed and governed in accordance with the laws of the Commonwealth of Pennsylvania.
  6. Construction. This Agreement is the product of the joint efforts and negotiations by and among the parties and is not to be construed for or against any party by reason of the fact that it was prepared by the City's Legal counsel.

**THIS SPACE INTENTIONALLY LEFT BLANK**

**SCHOOL CROSSING GUARDS AGREEMENT for the 2020-2021 SCHOOL YEAR**

**IN WITNESS WHEREOF**, the parties hereto have hereunto set their hands and seals the day and year first above written and certify that they were duly authorized to execute this Agreement.

ATTEST: CITY OF YORK

By \_\_\_\_\_  
Michael Helfrich – Mayor

By \_\_\_\_\_  
AliceAnne D. Frost - Controller

ATTEST: SCHOOL DISTRICT OF THE CITY OF YORK

By \_\_\_\_\_  
Margie Orr  
Board President