

CITY OF YORK HUMAN RELATIONS COMMISSION

28 East Market Street
York, PA 17401

MONTHLY MEETING MINUTES

March 21, 2016

Call to order:

Meeting called to order by Commissioner Rollins-Fitch at 7:00 pm.

Roll Call:

In attendance- Commissioners: Rollins-Fitch, Chronister, Woerthwein, Buckingham, Rhodes, Ritter-Dickson, Rivera, and Sexton. Quorum met.

Not present- Commissioners Moore, and Sawor.

Staff present- Ramirez and Thompson-Morgan.

Public Comment:

None.

Approval of Minutes:

February minutes moved for approval by Commissioner Woerthwein, Buckingham seconds. All in favor. Minutes approved.

**Correction to February minutes-* under Unfinished Business, the word revised is to be replaced with reviewed.*

Report of Chair:

Effective March 21, 2016, Rebecca Moore and James Sawor have resigned as Commissioners.

Work plans have been asked from staff and a meeting will be scheduled before the April meeting to go over them.

Report of Secretary/Treasurer:

CYHRC budget is reviewed and discussed. The Diversity luncheon budget sheet is reviewed by Commissioner Woerthwein; total profit \$449.

Report of Standing Committees:

- a. Budget and Finance- See report of Secretary/Treasurer.
- b. Personnel Committee- No report.
- c. Planning and Community Relations- No report.
- d. Nomination and Leadership Development- No report.
- e. Social Media Committee- No report.

Communications:

The agenda packet is reviewed, along with the case docket report and the non-jurisdictional reports.

The Pennsylvania Advisory Council meeting for March was cancelled and rescheduled for a truancy session on March 23 @ 6:00 p.m. at Crispus Attucks.

E-883 is submitted for closure: Count 1 (Race Discrimination) under no probable cause, and Count 2 (Retaliation) under probable cause. Commissioner Rollins-Fitch recused herself from the case. Investigator Thompson-Morgan gave a brief presentation on the case; a discussion about the procedure and Solicitor involvement took place.

Commissioner Buckingham motions to accept the determination on Count 1 of no probable cause, Commissioner Chronister seconds the motion. All in favor. Motion carries.

Commissioner Sexton moves to accept the determination on Count 2 of probable cause, Commissioner Woerthwein seconds the motion. All in favor. Motion carries.

- Commissioner roll call for Count 1- Chronister, Woerthwein, Buckingham, Rhodes, Ritter-Dickson, Rivera, and Sexton.
- Commissioner roll call for Count 2- Chronister, Woerthwein, Buckingham, Rhodes, Ritter-Dickson, Rivera, and Sexton.

Unfinished Business:

The Memorandum of Understanding between the Pennsylvania Human Relations Commission and the City of York Human Relations Commission is read by Commissioner Woerthwein. The details of the agreement are discussed by the Commissioners. Commissioner Woerthwein moves to accept the memorandum of understanding that was submitted to the Commission. The motion is seconded by Commissioner Chronister. All in favor. Motion carries.

The membership renewal form from the National Fair Housing Alliance was received in December but was placed on hold because we were unsure of the budget at that time. A description of the organization was read and a discussion on the benefits of renewing the membership took place among the Commissioners. Commissioner Woerthwein moves to accept the membership dues, Commissioner Buckingham seconds. All in favor. Motion carries.

A conversation regarding the need for the Commission to have an aggressive role in fundraising took place at the February meeting. Commissioner Woerthwein thinks the Commissioners needs to meet to review diversity luncheon and to make plans for the remainder of the year for the next luncheon. Commissioner Woerthwein moves for the Commissioners to have a meeting to review the Diversity Luncheon, its successes and deficiencies, and to consider plans for the remainder of the year. Commissioner Chronister seconds the motion. All in favor. Motion carries.

Commissioner Rollins-Fitch requests that each committee chair submit an annual report.

New Business:

None.

Adjournment:

Commissioner Chronister moves to adjourn meeting, Woerthwein seconds. Motion carries. Meeting adjourned 8:16 p.m.

Submitted by J.R.