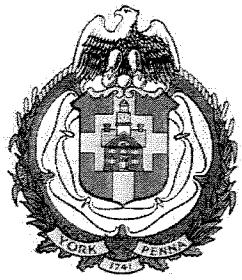
Council of the City of York, Pennsylvania

Carol Hill-Evans, President of Council
Michael Ray Helfrich, Vice President of Council
Henry Hay Nixon, Member of Council
Renee S. Nelson, Member of Council
Sandie Walker, Member of Council

Dianna L. Thompson-Mitchell, City Clerk
Email: dthompso@yorkcity.org



Office of York City Council
101 S. George St.
York, Pennsylvania 17401

Telephone: (717) 849-2246
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Website: www.yorkcity.org

AGENDA
SEPTEMBER 20, 2016
Public Comment 6:30 p.m.
Legislative Session 7:00 p.m.

I. Public Comment: 6:30 p.m. to 7:00 p.m.

Disclaimer: Pursuant to the Sunshine Act, the City of York will only record citizens' names and the subject of testimony provided during the public comment period. Should you request information or desire a response to your testimony, you must provide the City Clerk or Council President with your contact information. Information you provide will be used by City of York agents to process your request. Your name, address and request for information may be entered into the City of York complaint tracking system.

City Council welcomes public comment on agenda items and on City-related issues not on the agenda. Under Council's adopted Rules and Procedures, comment on agenda items occurs during Council's regular 7:00 p.m. meeting. Comment on non-agenda items begins at 6:30 p.m., with Council sitting as a General Committee. Persons wishing to speak on non-agenda items should sign up with the City Clerk before the 6:30 Public Comment period. Each speaker shall have up to five minutes to speak. To assure access to all participants, the presiding officer may reduce the time limit down to three minutes if the number of speakers who have signed up would extend the total comment period beyond 30 minutes and/or may resume public comment after Council's legislative session has adjourned. Council's Rules, available from the City Clerk, are also on display in Council Chambers and on Council's web page at www.yorkcity.org.

II. Call Legislative Meeting to Order: 7:00 p.m.

III. Roll Call

IV. Pledge of Allegiance

V. Moment of Silence

VI. Action on previous meeting Minutes of **September 6, 2016**.

VII. Presentations, Proclamations, Awards and Announcements: None

VII. Meeting(s) Scheduled:

- **Committee Meeting:** Scheduled for **Wednesday, September 28, 2016 at 6:00 p.m.** in Council Chambers. Council will discuss items for the October legislative agenda. (Committee items due by 12 noon on September 21st)

IX. Status of Prior Committee Referrals: No reports.

X. Legislative Agenda: (Order of Business – Action on Subdivision/Land Development & HARB Resolutions; Final Passage of Bills/Resolutions; New Business.)

Subdivision / Land Development / HARB

1. Resolution No. **91** - A Resolution
Approving a waiver of the land development process as submitted by RSDC. (For demolition of a bldg. and installation of a 13-space parking lot at 244-256 N. George St.) (View)
Introduced by: Henry Hay Nixon
Originator: Economic & Community Development (PP&Z)

2. Resolution No. **92** - A Resolution
Accepting the recommendations of HARB. (View)
Introduced by: Carol Hill-Evans
Originator: HARB

Final Passage of Bills / Resolutions

3. Final Passage of Bill No. 19 (Will be on 10/4/16 agenda) – A Bill
Amending the 2016 Budget. ($164,510.00 for a DCNR funding award and public/private donations for the Heritage Rail Trail Construction Project) (View)
Introduced by: Carol Hill-Evans
Originator: Public Works

4. Final Passage of Bill No. 20 (Will be on 10/4/16 agenda) – A Bill
Amending the 2016 Budget. ($43,654.00 for a JAG award) (View)
Introduced by: Sandie Walker
Originator: Police

5. Final Passage of Bill No. 21 (Will be on 10/4/16 agenda) – A Bill
Amending the 2016 Budget. ($2,546.00 for a vehicle/lease purchase payment) (View)
Introduced by: Carol Hill-Evans
Originator: Economic & Community Development (PP&Z)

New Business

6. Resolution No. **93** - A Resolution
Appointing members to the York City Planning Commission. (M. Pritchard, S. Reynolds, & P. Minnich)
Introduced by: Carol Hill-Evans (View)
Originator: Mayor

7. Resolution No. **94** - A Resolution
Choosing to either opt-in or opt-out of a pollutant reduction plan process for the 2018 MS4 permit cycle.
Introduced by: Renee S. Nelson (View)
Originator: Public Works

8. Resolution No. **95** - A Resolution
Authorizing the sale of five (5) surplus vehicles. (View)
Introduced by: Renee S. Nelson
Originator: Public Works

9. Resolution No. (Will be on 10/4/16 agenda) - A Resolution
Authorizing a budget transfer. ($100,000.00 for engineering services) (View)
Introduced by: Renee S. Nelson
Originator: Public Works (WWTP)

10. Resolution No. (Will be on 10/4/16 agenda) - A Resolution
Authorizing a budget transfer. ($2,546.00 for a lease/purchase vehicle payment) (View)
Introduced by: Henry Hay Nixon
Originator: Economic & Community Development (PP&Z)

11. Resolution No. (Will be on 10/4/16 agenda) - A Resolution
Authorizing a budget transfer. ($2,000.00 for other contractual services) (View)
Introduced by: Michael Ray Helfrich
Originator: Business Administration (Parking)

12. Resolution No. (Will be on 10/4/16 agenda) - A Resolution
Authorizing a budget transfer. ($600.00 for postage/shipping) (View)
Introduced by: Michael Ray Helfrich
Originator: Treasurer

SUPPLEMENTAL AGENDA
SEPTEMBER 20, 2016
Public Comment 6:30 p.m.
Legislative Session 7:00 p.m.

13. Resolution No. 96 - A Resolution
Approving the 2017 Minimum Municipal Obligations. (MMO's)
Introduced by: Michael Ray Helfrich
Originator: Business Administration (Finance)

XI. Requests for Future Meetings

XII. Council Comment

XIII. Administration Comment

XIV. Adjournment

XV. Resumption of Public Comment Period (at the discretion of the presiding officer)

This agenda is subject to change before and during the meeting for consideration of such other business Council may desire to act upon including items of business deferred from previous Council meetings.

If you are a person with a disability and plan to attend the public meeting, please call 849-2883 if any accommodations are needed to participate in the proceedings. Persons with hearing impairments may contact the Deaf Center at TDD 848-6765 for assistance.

Council of City of York, PA
Session 2016
Resolution No. **91**

INTRODUCED BY: **Henry Hay Nixon** DATE: **September 20, 2016**

WHEREAS, RSDC submitted a request for a waiver of the Land Development process for the Parking Lot **at 244-256** North George Street, proposing demolition of approximately 1,600 sq. ft. of building and the installation of 13 parking spaces on a currently impervious surface.; and

WHEREAS, the City Zoning Officer, City Planner, and City Engineer have reviewed the proposed Schematic Site Plan and recommended approval of the waiver to submit a Land Development Plan; and

WHEREAS, the Schematic Site Plan submitted by the applicant is in general accordance with the City's Zoning and Subdivision and Land Development Ordinances; and

WHEREAS, the York City Planning Commission recommended approval of the waiver of the Land Development process at its regularly scheduled meeting held on September 12, 2016 with the following waivers:

Waivers:
1. Section 1333: Land Development Procedures and Requirements

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of York, Pennsylvania that the action of the York City Planning Commission in recommending approval of the request for waiver of the Land Development process submitted by RSDC is hereby affirmed, and the President of Council and City Clerk are authorized to certify this approval by affixing their signatures to this resolution.

PASSED FINALLY: **September 20, 2016** BY THE FOLLOWING VOTE:

YEAS: **Walker**, **Nixon**, **Helfrich - 3**, _____

NAYS: **None**

Michael Ray Helfrich, Vice President

ATTEST:

Dianna L. Thompson-Mitchell, City Clerk

Morpheus/Resolutions-2016/244-256-N-Geo-LD

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Council of the City of York, PA
Session 2016
Resolution No. **92**

Introduced by: **Sandie Walker** Date: **September 20, 2016**

BE IT RESOLVED, by the Council of the City of York, Pennsylvania, and it is hereby resolved by the authority of the same as follows:

Council hereby approves a Certificate of Appropriateness to be certified to and forwarded by the City Clerk to the York City Building Inspector who is hereby authorized to issue permits for work to be covered in the following application(s) as recommended and approved by the Historical Architectural Review Board:

1. **York City Redevelopment Authority** for work to be done at **462-464 W. Market St.**
2. **J&V Home Improvements** for work to be done at **328 Reinecke Place.**
3. **Murphy & Dittenhafer Architects** for work to be done at **59 E. Market St.**

The foregoing work to be done in accordance with plans and specifications approved by the Historical Architectural Review Board.

Passed Finally: **September 20, 2016** By the following vote:

YEAS: **Walker**, **Nixon**, **Helfrich - 3**, _____, _____

NAYS: **None**.

Michael Ray Helfrich, Vice President

ATTEST:

Dianna L. Thompson-Mitchell, City Clerk

Morpheus/Resolutions2016/HARB-for-9-20-16

York Historical Architectural Review Board
Agenda
6:00 PM Thursday September 8, 2016
101 South George Street, York PA. 17401

I **Welcome:** Dennis Kunkle, HARB Chair

II **Agenda:** Additions or changes to the agenda

III **Minutes:** Approve minutes from the August 25, 2016 HARB meeting

IV **Cases:**

1. **462-464 W. Market Street** – A request by the York Redevelopment Authority (RDA) for the restoration of the front façade including replacement windows and reconfiguring the left-hand side of the building to mirror the right-hand side. The application also includes replacement of the remaining windows throughout the building as well as the addition of new windows. The application also includes the replacement of the existing garage door.

2. **328 Reinecke Place** –A request by J&V Home Improvements for a Certificate of Appropriateness to remove the existing slate shingles on the front of the mansard roof and replace them with Timberline Shingles in a pewter gray color. The application also includes replacement the flat roof on the bay window with a rubber roofing system.

3. **59 E. Market Street** – A request by Murphy & Dittenhafer Architects on behalf of York College for a Certificate of Appropriateness to add two new signs (one on the Duke Street façade and one on the Market Street façade), add a new awning over the door at Market Street, and to add an aluminum fence and gates to enclose the existing carport at the north end of the building.

V **Other Business**

York Historical Architectural Review Board
Meeting Minutes
September 8, 2016

Members in attendance included: Dennis Kunkle, Chair; Mark Shermeyer; Justine Landis; Becky Zeller

Absent: Robin Pottorff; John Fox; Teresa Johnescu; Dave Redshaw

Consultant: Mary Alfson Tinsman, JMT Cultural Resource Manager/ HARB Consultant

AGENDA ITEM	DISCUSSION	ACTION/RESULT
Welcome and call to order Dennis Kunkle, Chair	The meeting was called to order at 6:00 pm. The agenda was prepared by the HARB Consultant.	A quorum was present.
Changes to the Agenda		
Minutes of August 25, 2016		Move to approve by Ms. Landis seconded by Ms. Shermeyer. Approved.
Cases	The following cases are approved with the recommended actions.	

Case #1 – 462-464 W. Market Street

A request by the York Redevelopment Authority (RDA) for the restoration of the front façade including replacement windows and reconfiguring the left-hand side of the building to mirror the right-hand side. The application also includes replacement of the remaining windows throughout the building as well as the addition of new windows. The application also includes the replacement of the existing garage door.

The RDA was represented by Holly DeKarske who presented the application to the Board. Ms. DeKarske discussed the windows on the front façade, which are to be replaced in kind. The Board had previously asked what the existing windows were on the first floor front facade. Ms. DeKarske indicated that they are wood one-over-one windows however they don't appear original. She indicated that the building was a car dealership. She also indicated that she had looked for historic photos of the building but was not able to find anything.

The RDA has not selected a brand of windows yet, they will come back to the Board with the selected brand of windows for review and approval.

Ms. DeKarske asked for the Board's approval for the façade plan as well as for their recommendations for the windows on the sides of the building. Ms. Zeller indicated that she felt the first floor front façade windows should be kept as the one-over-one windows as they are in keeping with the historic character of the building. Mr. Kunkle asked for clarification on the proposed windows for the sides of the building. Ms. DeKarske indicated that the proposal includes the addition of windows on the sides and asked if it was acceptable to use vinyl windows on the sides of the building. Mr. Shermeyer indicated that the additional windows would be acceptable and Ms. Zeller agreed.

Motion: Ms. Zeller made a motion to accept the application as presented, recommending one-over-one windows on the front storefronts. The application includes the additional windows on the secondary elevations as needed to provide light and ventilation as needed. Mr. Shermeyer seconded.

The motion was approved 4 to 0.

Case #2 – 328 Reinecke Place

A request by J&V Home Improvements for a Certificate of Appropriateness to remove the existing slate shingles on the front of the mansard roof and replace them with Timberline Shingles in a pewter gray color. The application also includes replacement of the flat roof on the bay window with a rubber roofing system.

The application was presented by a representative of J&V Home Improvements on behalf of the owner. He indicated that the roof leaks to the third floor and down to the second floor. Mr. Kunkle and Mr. Shermeyer explained the issues the Board has with the application and its impacts to the overall street and how the roof on this building interacts with the buildings adjacent. The Board is concerned with the alterations being made to buildings on this street, many of which were made without HARB review. Mr. Shermeyer explained the issue is that this is the first slate roof to be replaced on Reinecke Place and that other alterations on the street have already impacted the block.

The applicant indicated that the steel flashing was also poor condition. Ms. Zeller asked if was possible to replace some of the slates (broken and damaged) and the applicant and Mr. Kunkle explained that it is nearly impossible to replace individual slates as the slate will disintegrate and crumble.

Mr. Kunkle indicated that he had looked at the property and the roof and indicated that the shingles and the roof appear to be in poor condition as you can see underneath some of the shingles from the street level.

Mr. Shermeyer stated that he felt that if the Board does not approve the replacement shingles that it will only cause further damage to the integrity of the building overall as it would continue to deteriorate due to the water damage.

The applicant asked if he was allowed to paint the wood trim on the building, and Mr. Shermeyer indicated that the Board would need to approve painting the brick but that painting the wood trim is okay.

Motion: Ms. Landis made a motion to approve the application as presented. Mr. Kunkle. seconded the motion.

The motion was approved 4 to 0.

Case #3 – 59 E. Market Street

A request by Murphy & Dittenhafer Architects on behalf of York College for a Certificate of Appropriateness to add two new signs (one on the Duke Street façade and one on the Market Street façade), add a new awning over the door at Market Street, and to add an aluminum fence and gates to enclose the existing carport at the north end of the building.

The applicant presented the proposed project, indicating that the awning will be replaced at the location of a previous owning. Mr. Shermeyer indicated that the proposed awning appears to cover part of the architrave and Ms. Landis indicated that it was awkward, however it made sense from a pedestrian viewpoint approaching the building. Ms. Zeller indicated that it was a removable change to the building.

The applicant explained that they are proposing a directory sign on the rear and pin lettering on the front, as well as fencing on the rear of the building.

Motion: Mr. Shermeyer made a motion to approve the application as presented. Ms. Landis seconded the motion.

Further discussion: Mr. Kunkle asked where the main entrance would be, and the applicant indicated that it would be the Duke Street entrance. Mr. Kunkle asked if the pin lettering would be illuminated and the applicant indicated no.

The motion was approved 4 to 0.

Other business:

Adjourning and next meeting	**The meeting was adjourned by general consent at 6:25pm; the next scheduled meeting is set for Thursday September 22, 2016.**

Minutes recorded by Mary Alfson Tinsman, JMT Cultural Resource Professional/ HARB Consultant.

CERTIFICATE of APPROPRIATENESS
RECOMMENDATION to YORK CITY COUNCIL

APPLICATION FOR PROPERTY ADDRESS: 462-464 W. Market Street

APPLICANT: York Redevelopment Authority (RDA)

At the public meeting held on Thursday, September 8, 2016 the Board of Historical Architectural Review considered an application for a permit for work to be performed on the above property located with the Historic District.

Proposed Work: The applicant proposes to restore the front façade of the building including replacement windows and reconfiguring the left-hand side of the building to mirror the right-hand side. The application also includes replacement of the remaining windows throughout the building as well as the addition of new windows. The application also includes the replacement of the existing garage door.

Photos/Plans Attached:

Effect of the proposed change upon the general historic and architectural nature of the district [1731.09(a) of the Codified Ordinances of York, Pennsylvania]:

_____

_____

Appropriateness of exterior architectural features which can be seen from a public street or way only [1731.09(b)]:

_____

_____

General design, arrangement, texture, material and color of building or structure and relation of such factors to similar features of other buildings or structures in the district [1731.09(c)]:

_____

_____

Other relevant findings of fact:

_____

_____

WHEREUPON THE BOARD VOTED TO RECOMMEND **APPROVAL** OF THE APPLICATION:

_____ AS PRESENTED IN THE ATTACHED PRELIMINARY REVIEW SHEET.

_____ AS AMENDED FROM THE PRELIMINARY REVIEW SHEET AS FOLLOWS: _____

_____

DISSENTING VOTES AND RATIONALE: _____

_____

WHEREUPON THE BOARD VOTED TO RECOMMEND **DENIAL** OF THE APPLICATION BECAUSE:

_____

CERTIFICATE of APPROPRIATENESS
RECOMMENDATION to YORK CITY COUNCIL

DISSENTING VOTES AND RATIONALE:

Dennis Kunkle, HARB Chair

This application was reviewed by York City Council on **September 20, 2016** and has been **XX** APPROVED ____ DENIED

Michael Ray Helfrich, Vice President of Council

The Secretary of the Interior's Standards for Rehabilitation

The Standards (Department of Interior regulations, 36 CFR Part 67) pertain to historic buildings of all materials, construction types, sizes and occupancy and encompass the exterior and the interior, related landscape features and the building's site and environment as well as attached, adjacent or related new construction. HARB applies these Standards to specific rehabilitation projects in a reasonable manner, taking into consideration economic and technical feasibility.

1. A property will be used as it was historically or be given a new use that requires minimal change to its distinctive materials, features, spaces, and spatial relationships.
2. The historic character of a property will be retained and preserved. The removal of distinctive materials or alteration of features, spaces, and spatial relationships that characterize a property will be avoided.
3. Each property will be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or elements from other historic properties, will not be undertaken.
4. Changes to a property that have acquired historic significance in their own right will be retained and preserved.
5. Distinctive materials, features, finishes, and construction techniques or examples of craftsmanship that characterize a property will be preserved.
6. Deteriorated historic features will be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature will match the old in design, color, texture, and, where possible, materials. Replacement of missing features will be substantiated by documentary and physical evidence.
7. Chemical or physical treatments, if appropriate, will be undertaken using the gentlest means possible. Treatments that cause damage to historic materials will not be used.
8. Archaeological resources will be protected and preserved in place. If such resources must be disturbed, mitigation measures will be undertaken.
9. New additions, exterior alterations, or related new construction will not destroy historic materials, features, and spatial relationships that characterize the property. The new work shall be differentiated from the old and will be compatible with the historic materials, features, size, scale and proportion, and massing to protect the integrity of the property and its environment.
10. New additions and adjacent or related new construction will be undertaken in such a manner that, if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

CERTIFICATE of APPROPRIATENESS
RECOMMENDATION to YORK CITY COUNCIL

APPLICATION FOR PROPERTY ADDRESS: 328 Reinecke Place

APPLICANT: J&V Home Improvements

At the public meeting held on Thursday, September 8, 2016 the Board of Historical Architectural Review considered an application for a permit for work to be performed on the above property located with the Historic District.

Proposed Work: The applicant proposes to remove the existing slate shingles on the front of the mansard roof and replace them with Timberline Shingles in a pewter gray color. The application also includes replacement the flat roof on the bay window with a rubber roofing system.

Photos/Plans Attached:

Effect of the proposed change upon the general historic and architectural nature of the district [1731.09(a) of the Codified Ordinances of York, Pennsylvania]:

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Appropriateness of exterior architectural features which can be seen from a public street or way only [1731.09(b)]:

_____

_____

General design, arrangement, texture, material and color of building or structure and relation of such factors to similar features of other buildings or structures in the district [1731.09(c)]:

_____

_____

Other relevant findings of fact:

_____

_____

WHEREUPON THE BOARD VOTED TO RECOMMEND **APPROVAL** OF THE APPLICATION:

✓ AS PRESENTED IN THE ATTACHED PRELIMINARY REVIEW SHEET.

_____ AS AMENDED FROM THE PRELIMINARY REVIEW SHEET AS FOLLOWS: _____

_____

DISSENTING VOTES AND RATIONALE: _____

_____

WHEREUPON THE BOARD VOTED TO RECOMMEND **DENIAL** OF THE APPLICATION BECAUSE:

_____

_____

CERTIFICATE of APPROPRIATENESS
RECOMMENDATION to YORK CITY COUNCIL

DISSENTING VOTES AND RATIONALE: _____

Dennis Kunkle, HARB Chair

This application was reviewed by York City Council on **September 20, 2016** and has been **XX** APPROVED ____ DENIED

Michael Ray Helfrich, Vice President of Council

The Secretary of the Interior's Standards for Rehabilitation

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7. Chemical or physical treatments, if appropriate, will be undertaken using the gentlest means possible. Treatments that cause damage to historic materials will not be used.
8. Archaeological resources will be protected and preserved in place. If such resources must be disturbed, mitigation measures will be undertaken.
9. New additions, exterior alterations, or related new construction will not destroy historic materials, features, and spatial relationships that characterize the property. The new work shall be differentiated from the old and will be compatible with the historic materials, features, size, scale and proportion, and massing to protect the integrity of the property and its environment.
10. New additions and adjacent or related new construction will be undertaken in such a manner that, if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

CERTIFICATE of APPROPRIATENESS
RECOMMENDATION to YORK CITY COUNCIL

APPLICATION FOR PROPERTY ADDRESS: 59 E. Market Street

APPLICANT: Murphy & Dittenhafer Architects

At the public meeting held on Thursday, September 8, 2016 the Board of Historical Architectural Review considered an application for a permit for work to be performed on the above property located with the Historic District.

Proposed Work: The applicant proposes to add two new signs (one on the Duke Street façade and one on the Market Street façade), add a new awning over the door at Market Street, and to add an aluminum fence and gates to enclose the existing carport at the north end of the building.

Photos/Plans Attached:

Effect of the proposed change upon the general historic and architectural nature of the district [1731.09(a) of the Codified Ordinances of York, Pennsylvania]:

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Appropriateness of exterior architectural features which can be seen from a public street or way only [1731.09(b)]:

_____

_____

General design, arrangement, texture, material and color of building or structure and relation of such factors to similar features of other buildings or structures in the district [1731.09(c)]:

_____

_____

Other relevant findings of fact:

_____

_____

WHEREUPON THE BOARD VOTED TO RECOMMEND **APPROVAL** OF THE APPLICATION:

__✓__ AS PRESENTED IN THE ATTACHED PRELIMINARY REVIEW SHEET.

_____ AS AMENDED FROM THE PRELIMINARY REVIEW SHEET AS FOLLOWS: _____

_____

DISSENTING VOTES AND RATIONALE: _____

_____

WHEREUPON THE BOARD VOTED TO RECOMMEND **DENIAL** OF THE APPLICATION BECAUSE:

_____

_____

_____

CERTIFICATE of APPROPRIATENESS
RECOMMENDATION to YORK CITY COUNCIL

DISSENTING VOTES AND RATIONALE: _____

Dennis Kunkle, HARB Chair

This application was reviewed by York City Council on **September 20, 2016** and has been **XX** APPROVED ____ DENIED

Michael Ray Helfrich, Vice President of Council

The Secretary of the Interior's Standards for Rehabilitation

The Standards (Department of Interior regulations, 36 CFR Part 67) pertain to historic buildings of all materials, construction types, sizes and occupancy and encompass the exterior and the interior, related landscape features and the building's site and environment as well as attached, adjacent or related new construction. HARB applies these Standards to specific rehabilitation projects in a reasonable manner, taking into consideration economic and technical feasibility.

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10. New additions and adjacent or related new construction will be undertaken in such a manner that, if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

Council of the City of York, PA
Session 2016
Resolution No. **93**

INTRODUCED BY: **Sandie Walker** DATE: **September 20, 2016**

BE IT RESOLVED, by the Council of the City of York, Pennsylvania, that Council hereby consents to the following appointments made by the Mayor:

1. **Mike Pritchard** as a member of the **York City Planning Commission** to fill the unexpired term of Jamie Smith, which term shall expire January 1, 2018.
2. **Sharon Reynolds** as a member of the **York City Planning Commission**, which term shall expire January 1, 2020.

* 3. **Paul L. Minnich** as a member of the **York City Planning Commission** to fill the unexpired term of Richard Miller, which term shall expire January 1, 2017.

PASSED FINALLY: **September 20, 2016** BY THE FOLLOWING VOTE:

YEAS: **Walker**, **Nixon**, **Helfrich - 3**, _____, _____

NAYS: **None**.

Michael Ray Helfrich, Vice President

ATTEST:

Dianna L. Thompson-Mitchell, City Clerk

***The vote on Paul Minnich was done separately and passed by the following vote: Yeas - Walker, Helfrich - 2; Nays - Nixon - 1.**

Morpheus/Resolutions-2016/Appts-9-20-16

The City of York, Pennsylvania

Carol Hill-Evans, President of Council
Michael Ray Helfrich, Vice President of Council
Renee S. Nelson, Member of Council
Henry Hay Nixon, Member of Council
Sandie Walker, Member of Council

Dianna L. Thompson-Mitchell, City Clerk
email: dthompso@yorkcity.org

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101 South George Street
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Telephone: (717) 849-2246
Fax: (717) 812-0557
www.yorkcity.org

OATH OF OFFICE

COMMONWEALTH OF PENNSYLVANIA)
) SS:
COUNTY OF YORK)

I, **Mike Pritchard** do solemnly affirm that I will support, obey, and defend the Constitution of the United States and the Constitution of this Commonwealth, and that I will discharge the duties of my office with fidelity.

Signature: _____
Mike Pritchard
Appointment to the York City Planning Commission
Resolution No. 93 of 2016

Sworn and subscribed before me this **20th** day of **September 2016**.

_____
Notary Public

COMMONWEALTH OF PENNSYLVANIA
Notarial Seal
Dianna L. Thompson-Mitchell, Notary Public
City of York, York County
My Commission Expires April 16, 2017
MEMBER, PENNSYLVANIA ASSOCIATION OF NOTARIES

The City of York, Pennsylvania

Carol Hill-Evans, President of Council
Michael Ray Helfrich, Vice President of Council
Renee S. Nelson, Member of Council
Henry Hay Nixon, Member of Council
Sandie Walker, Member of Council

Dianna L. Thompson-Mitchell, City Clerk
email: dthompso@yorkcity.org

Office of City Council
101 South George Street
York, Pennsylvania 17401

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Fax: (717) 812-0557
www.yorkcity.org

OATH OF OFFICE

COMMONWEALTH OF PENNSYLVANIA)
) SS:
COUNTY OF YORK)

I, **Sharon L. Reynolds** do solemnly affirm that I will support, obey, and defend the Constitution of the United States and the Constitution of this Commonwealth, and that I will discharge the duties of my office with fidelity.

Signature: Sharon L. Reynolds
Sharon L. Reynolds
Appointment to the York City Planning Commission
Resolution No. 93 of 2016

Sworn and subscribed before me this **20th** day of **September 2016**.

Dianna L. Thompson-Mitchell
Notary Public

COMMONWEALTH OF PENNSYLVANIA
Notarial Seal
Dianna L. Thompson-Mitchell, Notary Public
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My Commission Expires April 16, 2017
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OATH OF OFFICE

COMMONWEALTH OF PENNSYLVANIA)
) SS:
COUNTY OF YORK)

I, Paul L. Minnich do solemnly affirm that I will support, obey, and defend the Constitution of the United States and the Constitution of this Commonwealth, and that I will discharge the duties of my office with fidelity.

Signature: Paul L. Minnich

Paul L. Minnich
Appointment to the York City Planning Commission
Resolution No. 93 of 2016

Sworn and subscribed before me this **20th** day of **September 2016**.

Dianna L. Thompson-Mitchell
Notary Public

COMMONWEALTH OF PENNSYLVANIA
Notarial Seal
Dianna L. Thompson-Mitchell, Notary Public
City of York, York County
My Commission Expires April 16, 2017
MEMBER, PENNSYLVANIA ASSOCIATION OF NOTARIES

The City of York
Pennsylvania

101 South George Street ❖ PO Box 509 ❖ York PA 17405
www.yorkcity.org

The Honorable C. Kim Bracey, Mayor

Executive Order

Issued by C. Kim Bracey, Mayor

I hereby appoint Mike Pritchard, York, PA 17403, as a member of the York City Planning Commission, to fulfill the unexpired term of Jamie Smith, which term shall expire January 1, 2018.

Witness my hand and seal this fifteenth day of September 2016.

C. Kim Bracey

C. Kim Bracey
Mayor

Mike Pritchard

Professional Experience

York County Planning Commission | Senior Transportation Planner
March 2011 - Present | York, Pennsylvania

Land Use Planning Duties

- Reviewed Highway Occupancy Permits, Traffic Impact Studies, Land Development plans, Subdivision and Land Development Ordinances and Comprehensive Plans

2015 and 2017 Transportation Improvement Programs

- Compared PennDOT's draft programs to York County Long Range Transportation Plan funding objectives and other planning goals including safety, congestion, air quality, and asset management
- Evaluated effects of programmed projects on environmental justice populations
- Produced public outreach materials and aided communications efforts

Central Pennsylvania Transportation Authority Consulting

- Evaluated ridership, operational, and financial data to recommend efficient deployment of limited transit resources
- Developed field data collection survey and summarized findings of ADA accessibility and amenity conditions at more than 600 bus stops
- Built GIS model of bicycle and pedestrian networks surrounding bus stops

PennDOT's Linking Planning and NEPA System

- Collaborated with project sponsors to develop purpose and need statements
- Created templates for mapping of in-house project-level environmental data

Community Engagement

York Young Professionals | Secretary
December 2013 - Present | York, Pennsylvania

Eat Play Breathe York | Member, Transportation Task Force
Winter 2012 - Present | York, Pennsylvania

Education

Pennsylvania State University | Bachelor of Arts, Political Science
York and University Park Campuses

Temple University | Graduate Coursework, Community and Regional Planning
Ambler and Harrisburg Campuses

The City of York
Pennsylvania

101 South George Street ❖ PO Box 509 ❖ York PA 17405
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The Honorable C. Kim Bracey, Mayor

Executive Order

Issued by C. Kim Bracey, Mayor

I hereby appoint Sharon Reynolds, York, PA., 17403 as a member of the York City Planning Commission, which term shall expire January 1, 2020.

Witness my hand and seal this fifteenth day of September 2016.

C. Kim Bracey

C. Kim Bracey
Mayor

SHARON REYNOLDS

PROFESSIONAL SUMMARY

I am an experienced municipal planner with knowledge of good planning practices.

SKILLS

I have knowledge of Planning principals.
I work well with my co-workers other municipal departments.
I am helpful and courteous to the general public
I am organized.

WORK HISTORY

09/2005 to Current Senior Planner

York County Planning Commission *– 28 E. Market Street York, PA 17401*
Senior Planner duties include:
Subdivision Plan and Land Development Plan Review in municipalities throughout York County, PA;
Subdivision and Land Development Ordinance and Zoning Ordinance amendment review;
Completion of the Component 4B of the DEP Sewage Facilities Planning Module; and
General planning assistance to Municipalities and the general public.

08/1989 to 08/1993 Planner

Harford County Planning and Zoning *– 220 S. Main Street, 2nd Floor Bel Air, MD 21014*
Planner duties included the review and approval of subdivison and land development plans.

05/1988 to 08/1989 Stormwater Hydrologist

D. S. Thaler & Associates *– Baltimore, MD*
My duties included preparing preliminary stormwater calculations for varios land development projects in Baltimore County.

EDUCATION

1988 Bachelor of Arts: Geography and Environmental Planning

Towson University *- Towson, MD*
I also received a Certificate of Cartography and I hold a Minor in English.

The City of York
Pennsylvania

101 South George Street ❖ PO Box 509 ❖ York PA 17405
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The Honorable C. Kim Bracey, Mayor

Executive Order

Issued by C. Kim Bracey, Mayor

I hereby appoint Paul L. Minnich, York, PA., 17403 as a member of the York City Planning Commission, to fill the unexpired term of Richard Miller, which term shall expire January 1, 2017.

Witness my hand and seal this fifteenth day of September 2016.

C. Kim Bracey

C. Kim Bracey
Mayor

RESUME

Paul L. Minnich

!

Education

1960, GCE, London Academy, London, England

1963, BA, cum laude, Asbury University, undergraduate majors in English and History.

1965, MA, Lehigh University, graduate major in history

1968, graduate study, Lehigh University, in social work and counseling.

Employment

2011, Enumerator, 2010 Census, US Department of Commerce; collection of date on residents of York City for federal Census.

2006-2010, Operator, SIR, 200 Hill Street, York, PA; appointment setting; telephone verification; telemarketing.

1985-2005, Executive Director, Spanish Community Association of Central Pennsylvania; administration of antipoverty agency serving York City, Lancaster and Hanover.

1983-5, Director of Education, York Spanish American Center; administration of education and training services to the Latino community

1972-82, Investigator, York County Criminal Court; presentence investigator in assigned criminal cases.

1967-71, Assistant Professor, York College of Pennsylvania, instructor in history and social sciences.

1965-7, Instructor, Keystone College; instructor in English and Social Sciences.

Special skills

Computer literate

Bilingual, English/Spanish

References

Available upon request

Council of the City of York, PA
Session 2016
Resolution No. **94**

Introduced by: **Michael Ray Helfrich** Date: **September 20, 2016**

WHEREAS, the Clean Water Act required the U.S. Environmental Protection Agency (EPA) to set limits on the amount of pollutants, known as Total Maximum Daily Loads (TMDLs), that can enter the Chesapeake Bay; and

WHEREAS, EPA required Bay states, including Pennsylvania, to develop Watershed Implementation Plans (WIPs) that will lead to the restoration of the Chesapeake Bay and clean local streams by removing an allocated pollutant load; and

WHEREAS, Pennsylvania has developed a Chesapeake Bay WIP, which sets forth a comprehensive plan for the Commonwealth to achieve the required pollutant reductions mandated by the TMDL, which includes urban stormwater management strategies, as well as draft pollution reduction targets for each county in the Chesapeake Bay Watershed; and

WHEREAS, York County is one of the counties located in the Chesapeake Bay Watershed; and

WHEREAS, municipalities within the York County urbanized area are required to apply for an MS4 permit to reduce pollutants through a stormwater management program, or request a permit waiver; and

WHEREAS, Municipal Separate Storm Sewer System (MS4) permit holders in York County are required to develop Pollutant Reduction Plans (PRPs); and

WHEREAS, York County is developing a Regional PRP to satisfy 2018 Permit requirements whereby participating municipalities (including those with MS4 permits, waivers and non-urbanized municipalities) will cooperatively identify, fund, implement, and report stormwater "Best Management Practices" projects that will help York County meet required pollutant reductions; and

WHEREAS, it is the responsibility of the governing COUNCIL/BOARD to take formal action to either "Opt In" to develop and implement the Regional PRP or "Opt Out" and develop/implement its required municipal PRPs.

NOW, THEREFORE, BE IT RESOLVED, that the Council of the City of Yorkdoes hereby:

__X__ **Opt-In** to develop and implement the York County Regional Pollutant Reduction Plan for the 2018 Permit cycle.

_____ **Opt-Out** and will develop/implement the required municipal PRPs for the 2018 Permit cycle.

Approved and adopted the **20th** day of **September**, 2016

PASSED FINALLY: **September 20, 2016** BY THE FOLLOWING VOTE:

YEAS: **Walker**, **Nixon**, **Helfrich – 3**, _____, _____

NAYS: **None**

Michael Ray Helfrich, Vice President

Attest:

Dianna L. Thompson-Mitchell
CITY CLERK

Morpheus/Resolutions-2016/CBPRP-Opt-In

YORK COUNTY REGIONAL POLLUTANT REDUCTION PLAN DEVELOPMENT PARTICIPATION FORM

_____ will participate in the development of the
Name of Municipality

York County Regional Pollutant Reduction Plan (PRP). The Plan will:

- Meet the PRP requirements set forth for the 2018 MS4 Permit of applicable municipalities
- Be developed at no cost to participating municipalities
- Include a schedule of BMPs that my municipality can implement in partnership with other municipalities through cost-sharing measures
- Provide an annual reporting mechanism to demonstrate to PA DEP progress being made to meet the required pollutant reductions.

Each participating municipality can designate up to two (2) persons to serve on the Plan Development Steering Committee. Our representative(s) will be:

Name:	_____	_____
Position:	_____	_____
E-mail:	_____	_____
Phone:	_____	_____

If your municipality <u>opts in</u>,
please complete & return this form with your
Resolution by October 4, 2016.

Council of the City of York, PA
Session 2016
Resolution No. **95**

Introduced by: **Michael Ray Helfrich** Date: September 20, 2016

WHEREAS, the City of York, Pennsylvania owns five (5) surplus vehicles which are no longer in service and all of which have been replaced with newer vehicles; and

WHEREAS, the estimated sale value of each vehicle is at least $200.00 or more; and

WHEREAS, the best interest of the City will be served by selling the vehicles singly or in a lot, after advertising in compliance with the Third Class City Code.

NOW, THEREFORE, BE IT RESOLVED, that the Council of the City of York hereby approves the sale of the seven (7) vehicles described in the attached list, a copy of which is attached hereto and made a part hereof, either singly or in a lot.

YEAR	MAKE	MODEL	VIN #
1998	Ford	Sedan	1FAFP52U6WA212493
1986	Ford	Truck	1FTHF25H7GNA59135
1998	Dodge	Truck	3B6MC36W7WM279060
1998	Dodge	Truck	3B7KF26Z2WM291177
2003	Chevrolet	Sedan	1G1ND52J73M501342

PASSED FINALLY: **September 20, 2016** BY THE FOLLOWING VOTE:

YEAS: **Walker**, **Nixon**, **Helfrich** – **3**, _____, _____

NAYS: **None**

Michael Ray Helfrich, Vice President

ATTEST

Dianna L. Thompson-Mitchell, City Clerk

Morpheus/Resolutions-2016/Surplus-Vehicle-Sale

Council of the City of York, PA
Session 2016
Resolution No. 96

Introduced by: **Michael Ray Helfrich** Date: **September 20, 2016**

WHEREAS, the City of York, Pennsylvania has elected to participate in the Recovery Program Level II, pursuant to Act 205 of 1984; and

WHEREAS, Act 205 requires that the 2017 budget for the City's pension funds be submitted to the legislative body of the City; and

WHEREAS, with the assistance of Conrad M. Siegel, Inc., the City's consulting actuary, the contributions for 2017 were calculated, and

WHEREAS, the City of York elects to utilize the 100% amortization option as allowed by Act 44 of 2009 for the City of York's pension funds;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of York, Pennsylvania, that the 100% amortization option allowed by Act 44 of 2009 is adopted and the following allocations, based on budgetary levels of the pension funds as they are known today, is hereby approved as follows, which shall be included in the various 2017 city budgets in proportion to the salaries and wages in each department subject to the pension benefit:

Firefighters Pension Fund:	$2,883,556.00
Police Pension Fund:	$2,633,544.00
Officers' & Employees Retirement Fund:	$1,291,264.00

PASSED FINALLY: **September 20, 2016** BY THE FOLLOWING VOTE:

YEAS: **Walker**, **Nixon**, **Helfrich** – **3**, _____, _____

NAYS: **None**

Michael Ray Helfrich, Vice President

ATTEST:

Dianna L. Thompson-Mitchell, City Clerk

Morpheus/Resolutions-2016/MMO-2017