

**YORK BIKE NIGHT
2016 MERCHANDISE VENDOR APPLICATION**

Friday, September 23, 2016 (6 p.m. - 10 p.m.)

Application Deadline: July 31, 2016

Please review the attached Merchandise Vendor Guidelines

Vendor Fee: \$125 per space
Spaces are 15' wide x 10' deep
I need ____ space(s) @ \$125 each

PA STATE TAX NUMBER: _____
We must have your PA Sales Tax Number to complete this application. No Applications will be accepted without a valid tax number. Please call 717-425-7700 for the PA Revenue Dept.

Please print or type this information.

BUSINESS NAME _____

CONTACT NAME _____

ADDRESS _____

_____ street _____ city _____ state _____ zip
PHONE DAY (_____) _____ **PHONE EVENING** (_____) _____

EMAIL ADDRESS: _____

WEB SITE: _____

Are you on Facebook? Yes / No _____ **Are you on Twitter? @** _____

PROPOSED ITEMS FOR SALE (Please be as complete as possible. The decision of acceptable items remains at the discretion of the Bike Night Committee.)

DESCRIPTION OF BOOTH OR TRAILER (Size, signing, etc. You must include a photo of your stand with this application.)

NO ELECTRICITY AVAILABLE. QUIET GENERATORS ONLY – Only the use of quiet generators is permitted.

DISCLAIMER (Must be signed or application will be returned)

Applicant and members and associates of his/her organization agree to indemnify and hold harmless the City of York, and its agents from and against all claims, losses, liabilities, and expenses including attorney's fees and court costs, arising from any circumstances occurring during York Bike Night.

Applicant Signature _____ **Date** _____

Send completed application, photo of booth and vendor fee made payable to **The City of York**. to:

York Bike Night
York City Recreation and Parks
101 S George St, P.O. Box 509
York, PA 17405

Confirmation or rejection letters will be mailed no later than September 7th. Vendors not chosen will have their fee refunded.

This is a rain or shine event. No refunds will be given for inclement weather conditions, poor sales, or no shows. There is a \$25 fee for checks returned due to insufficient funds. **Questions? Call 717-854-1587.**

Bike Night Merchandise Vendor Guidelines

1. York Bike Night officially runs from 6 p.m. to 10 p.m. Vendor placement and set-up time notifications will be sent with confirmation letters by September 7, 2016.
2. York Bike Night is a rain or shine event. Be prepared for rain with adequate covering of your booth. No refunds will be given for inclement weather.
3. Waste generated by vendor must be discarded by vendor.
4. Names of all vendors will be forwarded to the Pennsylvania Department of Revenue. ALL VENDORS MUST HAVE A CURRENT PA SALES TAX LICENSE (Permanent or Temporary). YOU CANNOT BE ACCEPTED WITHOUT A VALID LICENSE NUMBER.
5. Insurance or waiver (signed application) must be provided by vendors. York Bike Night assumes no liability for any accidents to property or person. The certificate must name City of York as an additional insured party.

**York Bike Night
York City Recreation & Parks
101 S George St, P.O. Box 509
York, PA 17405
(717) 854-1587**

Website: yorkcity.org/bikenight

Email: events@yorkcity.org

Facebook.com/YorkCitySpecialEvents

Twitter.com/YorkCityEvents

#BikeNightYork

Special Events Hotline: (717) 849-2217